**Tech Initiatives Abstract Form**

Student Technology Fee – AY 2024

**Employee Due Date: January 12, 2024**

**Student Due Date: January 19, 2024**

# **Key Abstract Information**

Note: Enter information in the expandable fields directly after the information requested.

## **Project Title:**

## **Principal Contact/Applicant**

Name:

Email:

Phone:

Dept/Org Affiliation:

## **Other Contact/Applicant**

Name:

Email:

Phone:

Dept/Org Affiliation:

# **Important Note**

The following five items generally do not qualify for Student Technology Fee (STF) Tech Initiatives funding:

1. Computer lab upgrades. (Existing computer labs are upgraded on a rolling schedule with a separate allocation of STF funds.)
2. Software related to maintenance and/or serial payments.
3. Maintenance contracts on equipment or software.
4. Expendable supplies.
5. Equipment that will not be used directly by students, and/or non-computer equipment or furnishings that are part of typical classroom environments (such as lighting, portable and fixed media equipment, furniture, chairs, etc.).

# **Instructions**

Note: For steps 1-8 below, enter answers in the expandable fields directly after the “enter” instructions.

1. Would this project involve the check-out of equipment to students? Enter “No” or “Yes”:
2. What is your estimate of the project cost? Enter dollar amount: $        
   (Provide a very rough dollar amount only; no budget or other background information at this point.)
3. *[optional step for students only]* If invited to submit a proposal based on this abstract, would you like a faculty/employee mentor for the proposal process? Enter “No” or “Yes”:       If ”yes,” the STF Committee can pair you with someone.
4. **Project Description:**   
   Provide a succinct description of your project idea. (300 words max)

1. **Project Scope/Reach**:   
   Describe the scope/reach of the potential project (e.g., campus wide, a specific department, etc.). (200 words max)

1. In preparation for step 7 below, read the Student Technology Fee mission here:

The Student Technology Fee provides Western students with adequate and innovative technology experiences by:

1. Broadening/enhancing the **quality** of the academic experience.
2. Providing additional **student access** to technology.
3. Increasing **integration** of technology into the curriculum.
4. Conclude with a strong statement answering this question:  
   **How would the project fulfill one or more of the three objectives in the STF mission?** (300 words max)

1. Submit abstract electronically as follows:
2. *Students:* Submit abstract no later than January 19 to the STF Committee at [batemad@wwu.edu](mailto:batemad@wwu.edu). In the subject line write “STF Abstract Submission.”
3. *Faculty and Staff:* Submit abstract no later than January 12 to the STF Committee at [batemad@wwu.edu](mailto:batemad@wwu.edu). In the subject line write “STF Abstract Submission.”